



ALBION ROVERS FC

The Reigart Stadium | 1882

Job Description – Part-Time Kit Manager

Base Location: The Reigart Stadium

Reports To: First Team Manager/Board of Directors

About the Role

We are seeking a reliable, organised and committed individual to join our football department as Part-Time Kit Manager. This is a hands-on role supporting the football department, ensuring players and coaching staff have everything they need for training sessions and matchdays.

The successful candidate will take pride in maintaining high standards, be able to work independently, and enjoy being part of a team environment.

Key Responsibilities

Prepare all first-team training kit and equipment for training sessions.

Prepare home and away matchday kit for players and coaching staff.

Wash, dry and organise all playing, training and staff kit after each session and match.

Ensure dressing rooms are fully prepared before home fixtures and left clean and tidy afterwards.

Pack and transport kit and equipment for away fixtures where required.

Maintain stock levels of kit, balls, bibs, cones, medical supplies and training equipment, reporting any shortages.

Assist with issuing and recording player kit and club equipment.

Ensure all kit and equipment is kept clean, organised and stored appropriately.

Support the management team with any additional football operations as required.

Help maintain a professional environment around the first team at all times.

Person Specification

Essential

Reliable, punctual and well organised.

Strong attention to detail.

Ability to work flexible hours, including evenings and weekends.

Full UK driving licence and access to a vehicle.

Able to work independently and as part of a team.

Positive attitude with a willingness to help wherever required.

Respect for confidentiality within a football environment.

Previous experience working in football or another sporting environment.

Desirable

Knowledge of football operations and matchday procedures.

Basic understanding of sports equipment maintenance.

Working Hours

This is a part-time position requiring attendance at:

First-team training sessions (typically two evenings per week).

All first-team home and away fixtures.

What We Offer

The opportunity to work within a competitive Scottish Lowland League West football club.

A key role within the first-team environment.

A welcoming football club with opportunities to become an integral member of the backroom staff.

Club apparel and any agreed expenses in line with club policy.



@albionrovers



albionroversfc.com



The Reigart Stadium, Main Street, ML5 3RB



board@albionroversfc.com

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